

Little Waldingfield Parish Council

Approved Minutes of the Remote Council Meeting held on Thursday 14 May 2020 at 7.30pm via Zoom

Present: Cllr Barbara Campbell (Chair), Cllr Chris White (Vice-Chair), Cllr Matt Foster, Cllr Tim Sheppard and Cllr Delme Thompson

Attendance: Cllr Clive Arthey (District Councillor), Simon Ashton (Parish Clerk) and one Member of the Public

1. Apologies and Approval of Absences

Apologies were received from Cllr Stewart Braybrook.

2. Declarations of Interests by Members and Requests for Dispensation

Members noted a pecuniary interest declared by Cllr Foster (Items 5e) who agreed to leave the meeting during the consideration of this matter.

3. Approval of Minutes of the Previous Meeting on 12 March 2020

Minutes of the previous meeting of the Parish Council on 12 March 2020 were received and approved as a true record. It was agreed that arrangements would be made for the minutes to be signed by the Chair once the restriction on physical meetings was removed.

4. Contributions by Members of the Public

There was confirmation of the new bus service having started with local funding the previous month which stopped at various supermarkets. Mention was also made of surveyors having been seen in the village and on the playing fields.

5. Consideration of Planning Application Consultee Comments

(a) BDC DC/20/01277: Application Received (Comments Due 15 May 2020)

Vaiseys Farm, Cock Lane, Brent Eleigh, CO10 9PA

Members agreed that they did not object to this planning application.

(b) BDC DC/20/01348: Application Received (Comments Due 15 May 2020)

Dyers Green Farm, Lavenham Road, Great Waldingfield, CO10 0SF

Members agreed that they did not object to this planning application.

(c) BDC DC/20/01342: Application Received (Comments Due 15 May 2020)

The Grange, The Street, Little Waldingfield, CO10 0SG

Members agreed that they objected to this planning application as there needed to be a detailed heritage statement and clearer plans.

(d) BDC DC/20/01610: Application Received (Comments Due 15 May 2020)

Badger Cottage, 54 The Street, Little Waldingfield, CO10 0SU

Members agreed that they supported this planning application.

- (e) BDC DC/20/01808: Application Received (Comments Due 28 May 2020)
Surprise Cottage, Church Road, Little Waldingfield, CO10 0SP

Members agreed that they supported this planning application on the basis that the felled tree be replaced by a mature tree in an appropriate location.

6. Neighbourhood Plan

- (a) Following review, Members agreed to approve the minor amendments proposed in the Neighbourhood Plan.
- (b) Members agreed that the drop in event in the Parish Room could not take place as planned and that arrangements would be made to invite comments from consultees, with residents receiving the documentation through the letterbox. The next remote Neighbourhood Plan committee meeting was planned to take place on 19 May 2020.

7. Finance

- (a) Members noted the receipt of a Barclays Bank interest payment of £0.10 on 9 March 2020.
- (b) Members noted the Lloyds Bank account balances of £21,828.97 and £2,523.64 as at 31 March 2020.
- (c) The receipts and budget and payments and budget reports to 31 March 2020 were reviewed and noted by Members.
- (d) The bank reconciliation of activity to 31 March 2020 was reviewed and approved by Members.
- (e) The Parish Clerk confirmed that the original booking of the Internal Audit for 2019/20 had been cancelled by SALC in favour of preparation requirements by electronic means for immediate submission which would require him to carry out additional work.
- (f) Members approved the appointment of the Parish Clerk as the Responsible Financial Officer for 2020/21.
- (g) Following discussion, Members agreed to approve the adoption of online payments. The Parish Clerk agreed to make arrangements and liaise with cheque signatories.
- (h) Payments were authorised in favour of the Parish Clerk's wages and office and personal expenses (£427.28), Places 4 People Ltd for Neighbourhood Plan consultation fees (2019/20) (£2,686.26), Suffolk Association of Local Councils for annual subscription (2020/21) (£185.68), Suffolk County Council for street lighting maintenance and energy costs (2019/20) (£243.26) and Sudbury Town Council for SID scheme six-weekly changes (2020/21) (£192.00). These payments were approved by Members.

8. Matters for Future Consideration

There were no matters raised for further consideration.

9. Dates of the Next Meetings

- (a) 9 July 2020 (Urgent Agenda Items & Documents Received by 1 July 2020)
- (b) 10 September 2020
- (c) 12 November 2020
- (d) The meeting finished at 8.30pm.

Simon Ashton, Parish Clerk
clerk.littlewoldingfieldpc@hotmail.co.uk
9 July 2020