

# Little Waldingfield Parish Council

## Approved Minutes of the Council Meeting held on Thursday 10 October 2019 at 7.30pm at the Parish Room, Little Waldingfield

**Present:** Cllr Barbara Campbell (Chair), Cllr Chris White (Vice-Chair), Cllr Stewart Braybrook, Cllr Matt Foster and Incoming Cllr Delme Thompson (Item 6a)

**Attendance:** Cllr Margaret Maybury (District Councillor), Simon Ashton (Parish Clerk) and four Members of the Public

**1. Apologies and Approval of Absences**

Apologies were received from Cllr Tim Sheppard and his absence was approved.

**2. Declarations of Interests by Members and Requests for Dispensation**

A pecuniary interest was declared by Cllr Campbell and Cllr Braybrook (Item 5d) who both agreed to leave the meeting for the duration of the item.

**3. Approval of Minutes of the Previous Meeting on 12 September 2019**

Minutes of the previous meeting of the Parish Council on 12 September 2019 were received and approved as a true record and signed by the Chair.

**4. Contributions by Members of the Public**

Issues raised by members of the public regarding the interests declared by Members, the Joint Local Plan and construction at the Swan Inn were all discussed. An update was provided from the floor regarding the interest in the continuation of the local bus service and concerns were also shared regarding the planning application at Enniskillen Lodge.

**5. Consideration of Planning Applications and Decision Notices**

(a) BDC DC/19/04202: Application Received (Comments Due on 11 October 2019)  
Harvest Barn, Haymarket, Little Waldingfield, CO10 0SY

Members agreed to support this planning application.

(b) BDC DC/19/04322: Application Received (Comments Due on 11 October 2019)  
Barn at Slough Hall, Church Road, Little Waldingfield, CO10 0SS

Members agreed to support this planning application.

(c) BDC DC/19/04323: Application Received (Comments Due on 11 October 2019)  
Barn at Slough Hall, Church Road, Little Waldingfield, CO10 0SS

Members agreed to support this planning application.

(d) BDC DC/19/03986: Application Received (Comments Due on 11 October 2019)  
Land to Rear of Enniskillen Lodge, The Street, Little Waldingfield, CO10 0SU

Cllr White acted as Chair for this item. The Parish Clerk advised that the Council was not quorate for the duration of this item and that its consideration could not continue (Item 10a).

- (e) BDC DC/19/04438: Application Received (Comments Due on 22 October 2019)  
The Grange, The Street, Little Waldingfield, CO10 0SG  
Members agreed to support this planning application.
- (f) BDC DC/19/04420: Application Received (Comments Due on 22 October 2019)  
The Grange, The Street, Little Waldingfield, CO10 0SG  
Members agreed to support this planning application.

**6. Governance**

- (a) Following an introduction, discussion and conclusion to qualification considerations, Members approved the co-option of Delme Thompson as a Member of the Council who completed an acceptance of office form. The Parish Clerk confirmed that arrangements would be made for the BDC register of interests to be completed as soon as possible.
- (b) Cllr Maybury confirmed that her efforts in the restoration of the local post box had yielded no progress with BDC Heritage. She was considering making contact with Suffolk Preservation Society. An update would be provided at the next meeting.
- (c) Members noted that it had not been possible for the Council to be represented at the SID data presentation event and that there had been no further progress made in the recruitment of a Speedwatch Co-ordinator. Cllr Maybury agreed to identify and confirm the name of the Great Waldingfield SID lead for the Council's information.
- (d) A competitor in the annual Dunwich Dynamo cycling event had reported an incident of upturned drawing pins on the route through the village on 13 July 2019. As a result, he had suffered punctures to his bicycle's tyres. Fortunately, further incidents were avoided after the pins had been removed. Members agreed that the incident caused by those involved in the village was unfortunate, that it fully supported the reporting of the incident to Suffolk Police and the sharing of the news of the incident with residents.
- (e) Cllr Campbell and Cllr White agreed to carry out the annual closed churchyard push tests and to provide an update at the next meeting.

**7. Finance**

- (a) Following a discussion on the receipt of two donation requests, Members approved Section 137 payments of £25 to Suffolk Accident Rescue Service and £50 to Sudbury & District Citizens Advice. The payments would then be presented at the next meeting.
- (b) A payment was approved by Members in favour of Little Waldingfield Parish Room for venue hire (12 September & 10 October 2019) (£26.00).

**8. Highways**

- (a) Members agreed that work carried out by SCC Highways on the overgrown hedge had been insufficient. An update would be provided at the next meeting.
- (b) Cllr Foster confirmed that he had still to commence work on the knocked down village entrance gate. An update would be provided at the next meeting.

**9. Matters for Future Consideration**

- (a) Review & Approval of Internal Audit Report 2018/19 Response & Action Plan
- (b) Consideration of the Parish Council's VAT Claim Submission Update (2018/19)
- (c) Review & Approval of the Appointment of the Council's Internal Auditor (2019/20)
- (d) Review & Approval of the Council's Budget, Reserves & Precept Setting (2020/21)

- (e) Review & Approval of the Parish Council's Annual Risk Assessment (2019/20)
- (f) Consideration of Parish Room Venue Bookings, Costs, Payments & Queries
- (g) Consideration of Proposed Discontinuation of the Village's 112 Bus Service Update
- (h) Consideration of the Maintenance of the Bench at the Entrance to Croft Lea
- (i) Consideration of the Availability of the Minutes of Parish Council Meetings
- (j) Consideration of SCC Division Boundaries Consultation Response (2 December 2019)
- (k) Consideration of Local Public Rights of Ways, Presentation & Course of Action
- (l) Consideration of Lavenham Water Street Additional SCC Highways Update
- (m) Consideration of the Replacement of No Parking Posts on Church Road

**10. Dates of the Next Meetings**

- (a) An additional meeting dedicated to the consideration of planning application DC/19/03986 subject to a granted postponement of the Council's comments (Item 5d).
- (b) 14 November 2019 (Agenda Items & Documents Received by 6 November 2019)
- (c) 12 December 2019 (Urgent Items Only)
- (d) 9 January 2020
- (e) The meeting finished at 8.55pm.

Simon Ashton, Parish Clerk  
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14 November 2019