

Little Waldingfield Parish Council

Approved Minutes of the Council Meeting held on Thursday 13 December 2018 at 7.30pm at the Parish Room, Little Waldingfield

Present: Cllr Barbara Campbell (Chair), Cllr Chris White (Vice-Chair), Cllr Stewart Braybrook, Cllr Matt Foster, Cllr Tim Sheppard and Cllr Allan Wells

Attendance: Simon Ashton (Parish Clerk)

1. Apologies and Approval of Absences

There were no apologies received as all Members were present at the meeting.

2. Declarations of Pecuniary or Non-Pecuniary Interests by Members

There were no interests declared by any of the Members.

3. Approval of Minutes of the Previous Meeting on 8 November 2018

Minutes of the previous meeting of the Parish Council on 8 November 2018 were received and approved as a true record and signed by the Chair.

4. Contributions by Members of the Public

There were no issues raised by members of the public.

5. Consideration of Planning Applications & Decision Notices

(a) BDC DC/18/04622: Application Granted (16 November 2018)

Bramley Cottage, The Street, Little Waldingfield, CO10 0SQ

Members noted the outcome of this planning application.

(b) BDC DC/18/04503: Application Granted (30 November 2018)

Priory Wood, Slough Hall, Little Waldingfield, CO10 0SS

Members noted the outcome of this planning application.

6. Finance

(a) The official form to request the Council's approved precept of £8,415.00 from Babergh District Council for 2019/20 by 31 January 2019 was signed by Cllr Campbell, Cllr White, Cllr Wells and the Parish Clerk.

(b) Payments were authorised in favour of the Parish Clerk's wages and office and personal expenses (£350.99) and Community Heartbeat Trust for two pairs of adult defibrillator pads (£97.20). Approval of these payments was proposed by Cllr Campbell, seconded by Cllr White and agreed by Members.

7. Governance

(a) The Council's LWPC Communications Protocol was reviewed by Members. Subject to minor amendments, approval of this document was proposed by Cllr Campbell, seconded by Cllr White and agreed by Members.

(b) The Council's Standing Orders, based on the NALC model version updated in April 2018, and Financial Regulations presented by the Parish Clerk, were reviewed by Members. Subject to minor amendments made to Standing Orders, approval and adoption of these documents was proposed by Cllr Sheppard, seconded by Cllr White and agreed by Members. The contents of the NALC Legal Topic Note 87 on Procurement were also noted by Members.

(c) The Parish Clerk confirmed that a response had not been received from Royal Mail Sudbury regarding the replacement of the village's brick-constructed post box which could be financed from an insurance claim arising from the original accident. Following discussion by Members, the Parish Clerk agreed to make submit a complaint to Royal Mail Sudbury.

8. Consultations

(a) Members agreed that they had no comments to make in connection with the Suffolk Minerals and Waste Local Plan consultation by 17 December 2018.

(b) Members agreed that they had no comments to make in connection with the Polling Districts, Stations and Places Review consultation by 31 December 2018.

9. Matters for Future Consideration

(a) Consideration of Reports by the District Councillors & County Councillor

(b) Approval of Minutes of the LWPC NP Steering Group's Meeting (6 October 2018)

(c) Approval of Minutes of the LWPC NP Steering Group's Meeting (17 November 2018)

(d) Approval of Minutes of the LWPC NP Steering Group's Meeting (11 December 2018)

(e) Confirmation Receipt of PRoW Grass Cutting Payment (£413.92) (16 November 2018)

(f) Review of (i) Income & Budget ii) Expenditure & Budget to 31 December 2018

(g) Review & Approval of the Council's Bank Reconciliation to 31 December 2018

(h) Approval of Any Donation Requests Received from Local Charitable Organisations

(i) Consideration of Police's Speedwatch Scheme Meeting Update (1 August 2018)

(j) Consideration of a Date & Arrangements for the Annual Litter Pick (March 2019)

(k) Approval of the Parish Clerk's Attendance at SALC Elections 2019 Briefing

(l) Consideration of the Expiration of the Community Asset Value of The Swan

(m) Consideration of a Course of Action Relating to Cutting of Hedge at Churchfield

(n) Consideration of a Course of Action Relating to State of Footpath at River's PRoW

(o) Consideration of Missing Reflective Markings on Haymarket Bollards SCC Update

(p) Consideration of Knocked Down Village Entrance Gate SCC Highways Update

10. Dates of the Next Meetings

(a) 10 January 2019 (Agenda Items & Documents Received by 2 January 2019)

(b) 14 February 2019 (Urgent Items Only) (c) 14 March 2019

(d) The meeting finished at 9.05pm.

Simon Ashton, Parish Clerk

clerk.littlewoldingfieldpc@hotmail.co.uk

10 January 2019