

LITTLE WALDINGFIELD PARISH COUNCIL

Minutes of Meeting held on Tuesday 31st March 2015 at 7.30pm in the Parish Room

Present: Councillors Andy Sheppard (Chairman), Stewart Braybrook, Barbara Campbell (Late due to PCC meeting), Mike Ewen and Matt Foster.

Attending: Mary Thorogood (Clerk) and 8 members of public.

15/001 Apologies for Absence

Cllr Kiddy sent his apologies.

15/002 Declaration of Interests and requests for councillor dispensation

No interests were raised or requests received.

15/003 Minutes of Meeting held on 17th February 2015

The minutes of the meeting were approved by the councillors and signed by the Chairman as a true record.

15/004 Reports from County and District councillors and the Police

No reports received from District or County Councillors. The Police Report for February showed no reported crimes in the parish.

15/005 Public Forum

Questions were raised by the public on:

- the lack of Police presence at LWPC meetings
- the growth of a hedge by a footpath - which councillors considered as not having an impact on walkers due to the width of the footpath.

Cllr Campbell arrived.

15/006 Clerk's Report, Chairman's Report and reports from councillors

The Chairman updated councillors on:

- the reduced amount of dog fouling in the playing field following the introduction of spraying
- the SCC Better Broadband implementation for Little Waldingfield being June 2015, contrary to the report in the Box River News
- no co-ordinator has been found for the Speed Watch team
- feedback from Tim Passmore and Colin Spence on the possibility of having mobile vehicle activated speed signs operational in the village
- the Village gate repair being undertaken by the landowner
- the projector has now been purchased via a locality grant from Colin Spence. The Clerk will look into LWPC's insurance to review cover when equipment is used by other groups in the village and will report back to the next meeting
- the successful Litter Pick on the 14th March
- website statistics.

15/007 Forthcoming LWPC Election

Dave Crimmin, who is taking over as LWPC Clerk from the 1st April, updated councillors on the nomination process and stated that the closing date and time for nominations is 4pm on the 9th April 2015.

15/008 Routine Correspondence (Appendix B)

After the councillors reviewed the correspondence and the emails circulated by the Clerk, the Clerk was asked to update the Chairman of the Playing Field Committee, that due to the Election purdah, LWPC would look at the committee's request regarding Section 106 funding at the May meeting of the council.

Signed _____

Date _____

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15/009 Planning

- a. The councillors reviewed **Planning Application B/15/00294/TCA Old Vicarage, Haymarket** - Raise crown & prune 1 No. Field Maple tree & fell 6 No. Corsican Pine trees and resolved that they had no comments.
- b. There were no further planning applications received since the agenda was posted.
- c. The status of the Brookwood Manor planning application remains outstanding.

15/010 Finance

- a. Cheques signed for Parish Room hire and the Clerk's expenses and the payment due to the Chairman for the purchase of the projector were authorised by the councillors. The councillors noted that the council had received the grant from Colin Spence for the purchase of the projector.
- b. The councillors reviewed the effectiveness of the Internal Audit and resolved that it met the needs of the council and authorised the Chairman to sign a copy on the council's behalf.
- c. The councillors reviewed the position of Internal Auditor and resolved to appoint Heelis & Lodge as the Internal Auditor for 2014 / 2015.

15/011 Information received

None received.

15/012 Risk Register

Four draft risk assessments have been prepared by Cllr Campbell which will be circulated to councillors for review at the next meeting.

15/013 Next Meeting

The date of the next scheduled meeting will be Tuesday 19th May 2015.

The meeting closed at 8.05pm.

Signed _____

Date _____