

Little Waldingfield Parish Council

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NOTICE OF MEETING

The next meeting of the Parish Council will be held on Thursday 14 March 2024 in the Parish Room at 7.30pm, at which time members of the public are cordially invited to attend.

AGENDA

- 1. Apologies and approval of absences.**
- 2. Declarations of Interests by Members and Requests for Dispensations.**
- 3. Approval of Minutes of the Previous Meeting held on 30 January 2024.**
- 4. Reports by County Councillor and District Councillors.**
- 5. Public Forum.**

Members of the public are invited to speak on any agenda item or any other matter concerning them and/or the parish, with further comments during the remainder of the meeting only being allowed at the Chair's discretion.
- 6. Routine Correspondence:**
 - a.** Agree any actions required on the Routine Correspondence received and circulated to councillors since the last meeting.
 - b.** SALC Survey – Cllr responses.
- 7. Clerks Report**

Agree on any actions required following review of the Clerks report.
- 8. Planning Applications:**
 - a.** Application for Agricultural Determination DC/24/00545 – Haymarket Farm. Determined that formal approval is not required.
- 9. Finances**
 - a. RFO's Report:**
 - i.** Receipts.
 - ii.** Payments.
 - iii.** Bank Balances @ 29 February 2024.
 - iv.** Receipts & Payments vs Budget.
 - b. Approval of Bank Reconciliation @ 29 February 2024.**
 - c. Review and Approval of Payments Presented & Online Authorisations.**
- 10. Governance:**
 - a.** Consider dates and draft agendas for 2024/25.
 - b.** Review Internal Audit Report 2022/23 Action Plan.
 - c.** Review Internal Controls check for 2023/24.
 - d.** Review and approve LWPC Internal Controls Statement.
 - e.** Confirm Internal Auditors 2023/24 F/Y.
 - f.** Recruitment of new Councillors and Clerk/RFO.

11. Highways & Footpaths:

- a. FPWG report.
- b. Village gates update.
- c. Alternate locations for SID Devices.

12. Rural Bus Service improvements.

Report on the Monks Eleigh PC led proposal for a digitally connected on-demand small bus to link the villages in the Brett Valley with the regular scheduled buses in Hadleigh and Lavenham from where passengers can connect to services to Ipswich, Colchester, Sudbury and Bury St Edmunds.

13. Matters arising from 30 January Meeting:

- a. D Day 2024 events update.
- b. BMSDC Tree and Wildflower Scheme update.
- c. Community Emergency Plan update and meeting report.

14. Questions to the Chair.

15. Date of next Meeting.

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke.