

# Little Waldingfield Parish Council

**Acting Clerk:** Chris White, Walnut Lodge, Haymarket Little Waldingfield CO10 0SY.  
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## **NOTICE OF MEETING**

**Members are duly summoned to attend the next meeting of the Council to be held on Tuesday 16 May 23 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend.**

### **Meeting Agenda**

- 1. Election of Chair and Signing of the Declaration of the Chair's Acceptance**
- 2. Election of Vice-Chair and Signing of the Declaration of the Vice-Chair's Acceptance**
- 3. Apologies and Approval of Absences**
- 4. Declarations of Interests by Members and Requests for Dispensations**
- 5. Approval of Minutes of the Previous Meetings on 12 & 24 April 2023**
- 6. Reports by the District Councillors & County Councillor**
- 7. Public Forum - Contributions by Members of Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
- 8. Clerks Report**
- 9. Planning Applications/Updates**
- 10. Finance:**
  - a. Appointment of RFO.
  - b. To approve the Bank Reconciliation as of 31 March 2023
  - c. To approve the RFO's Report.
  - d. Review & Approval of AGAR Part 2 Certificate of Exemption (2022/23)
  - e. Note receipt of 1st Precept payment 2022/23 of £4,552 from BDC.
  - f. Note Receipt of BMSDC CIL payment of £397.60.
  - g. Note receipt of Grass Cutting 2023 Purchase Order from SCC.
  - h. Consider cost sharing of Coronation Celebration with Playing Field Committee & Parish Room
  - i. Review & Approval of Payments Presented & Online Authorisations.
- 11. Governance.**
  - a. Completion of Declaration of Acceptance (DoA) Forms by Attendees
  - b. Agreement of Completion of DoA Forms by Non-Attendees by the Next Meeting
  - c. Agreement by Members of Requirement to Complete BMSDC Register of Interests
  - d. Review & Approval of the Parish Council's Members' Responsibilities.
- 12. Highways & Footpaths:**
  - a. FPWG Update.
  - b. Provision of disabled parking space Grove Avenue.
- 13. Questions to the Chair.**
- 14. Date of next meeting.**

Signed:



Date: 10 May 2023