

Little Waldingfield Parish Council

Acting Clerk: Chris White, Walnut Lodge, Haymarket Little Waldingfield CO10 0SY.

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NOTICE OF MEETING

The next meeting of the Parish Council will be held on Tuesday 12 September 2023 in the Parish Room at 7.30pm at which time members of the public are cordially invited to attend.

Meeting Agenda

- 1. Apologies and approval of absences.**
- 2. Declarations of Interests by Members and Requests for Dispensations.**
- 3. Approval of Minutes of the Previous Meeting held on 04 July 2023.**
- 4. Reports by County Councillor and District Councillors.**
- 5. Public Forum**

Members of the public are invited to speak on any agenda item or any other matter concerning them and/or the parish, with further comments during the remainder of the meeting only being allowed at the Chair's discretion.
- 6. Routine Correspondence**

Agree any actions required on the Routine Correspondence received and circulated to councillors.
- 7. Clerks Report**

Agree on any actions required following review of the Clerks report.
- 8. Planning Applications**
 - a.** Consider application DC/23/03709 - Erection of a two-storey side extension, Walnut Cottage, Church Road, CO10 0SP.
 - b.** Note decision on application DC/23/03725 Tree reduction – Penny Pump Cottage, The Street CO10 0SU.
- 9. Finances**
 - a. Consider RFO's Report**
 - i.** Receipts & Payments since last report.
 - ii.** Bank Balances @ 31 August 2023.
 - iii.** Receipts & Payments vs Budget.
 - b.** Approval of Bank Reconciliation @ 31 August 2023
 - c.** Review and Approval of Payments Presented & Online Authorisations.
 - d.** PC Insurance Policy review & renewal.
 - e.** Consider Charity Donations for 2023.
 - f.** Review & Approve Asset Register Update.

10. Governance

- a. Consider report on Freedom of Information Policies review.
- b. Review Audit Action Plan progress.
- c. Review Compliance with Transparency Code.

11. Highways & Footpaths

- a. Footpath Working Group Report.
 - i. General Update.
 - ii. Results from Questionnaire.
 - iii. Dog fouling publicity.
 - iv. Circular Walks leaflet costs.
- b. Consider Speeding Data & Action Plan
Review SID data and SCC speed test, ANPR Camera response, consider SID replacement.
- c. Disabled Parking Bay update.
- d. Consider draft Community Letter regarding overgrowing hedges restricting pavement width.

12. General Items

- a. Consider arrangements for D Day Celebrations 2024.
- b. Consider Remembrance Day Wreath & Poppy Appeal Donation.
- c. Consider methods to improve Community engagement.

13. Questions to the Chair

14. Items for consideration at next meeting

15. Date of next Meeting

Signed:



Date: 05 September 2023