

Little Waldingfield Parish Council

Acting Clerk: Chris White, Walnut Lodge, Haymarket Little Waldingfield CO10 0SY.
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Dear Councillor,

You are summoned to a Meeting of Little Waldingfield Parish Council on 09 November 2023 starting at 7.30pm in the Parish Room. The agenda for the meeting is listed below.



Chris White, Acting Clerk to Little Waldingfield Parish Council

Meeting Agenda

- 1. Apologies and approval of absences.**
- 2. Declarations of Interests by Members and Requests for Dispensations**
- 3. Approval of Minutes of the Previous Meeting held on 12 September 2023.**
- 4. Reports by County Councillor and District Councillors.**
- 5. Public Forum.**

Members of the public are invited to speak on any agenda item or any other matter concerning them and/or the parish, with further comments during the remainder of the meeting only being allowed at the Chair's discretion.
- 6. Routine Correspondence**

Agree any actions required on the Routine Correspondence received and circulated to councillors.
- 7. Clerks Report**

Agree on any actions required following review of the Clerks report.
- 8. Planning Applications.**

DC/23/04372 Application for Listed Building Consent - Repositioning of front door and window: Hall Barn, Haymarket, Little Waldingfield.
- 9. Finances**
 - a. RFO's Report**
 - i. Receipts
 - ii. Payments
 - iii. Bank Balances @ 31 October 2023
 - iv. Receipts & Payments vs Budget.
 - b. Approval of Bank Reconciliation @ 31 October 2023**
 - c. Review and Approval of Payments Presented & Online Authorisations.**
 - d. Annual Budget, Reserves & Precept Review**
- 10. Governance**
 - a.** Report on Freedom of Information Policy review.
 - b.** Audit Action Plan – Councillors individual LWPC email accounts update.
 - c.** Consideration of revised Asset Register.
 - d.** Consider attendance at SALC Local Councils Conference 29 November (£15 per delegate)
 - e.** Report on Babergh Town & Parish Liaison Meeting.

11. Highways & Footpaths

a. FPWG:

- i. Routine update.
- ii. Proposals arising from Questionnaire.

b. Speeding Action Plan.

Discuss options and funding for methods of reducing speeding through the village.

c. CIL Funding for Pedestrian Pavement improvements.

Discuss submitting CIL funding enquiry form for pavement extension The Street.

d. Disabled Parking Bay update.

e. Provision of Dog Bin at Archers Farm.

f. BMSDC Trees, Hedgerows & Wildflower scheme 2024.

12. Defibrillator.

- a. Consider purchase of replacement defibrillator battery.
- b. Discuss applying to Community Automated External Defibrillators Fund for provision of additional defibrillator at the Pavilion in conjunction with the PFC.

13. Community Emergency Planning.

Discuss the adoption of a Community Emergency Plan in cooperation with surrounding parishes.

14. Questions to the Chair

15. Items for consideration at next Meeting.

- a. Consider methods to improve Community engagement.
- b. D-Day 2024 Celebration.
- c. PRow & Churchyard Grass Cutting 2024

16. Date of next Meeting

Signed:



Date: 31 October 2023