

# LITTLE WALDINGFIELD PARISH COUNCIL

*Acting Clerk:* Chris White, Walnut Lodge, Haymarket, Little Waldingfield CO10 0SY  
Tel: 07541 133535 email:clerk.littlewaldingfieldpc@hotmail.co.uk

## PUBLIC NOTICE

The Annual Meeting of Little Waldingfield Parish Council will be held on **Thursday 6<sup>th</sup> May 2021** starting at **7.30pm**

Via a Zoom Videoconference.

**Members of public who wish to attend this meeting via Zoom or a telephone line should use the following joining instructions.**

Join Zoom Meeting

<https://us02web.zoom.us/j/81152369433?pwd=YmR6WEZWOWtUVUZSS1Q0NHNGQ0lpZz09>

Meeting ID: 811 5236 9433

Passcode: 546032

One tap mobile

+442080806592,,81152369433#,,,,\*546032# United Kingdom

+443300885830,,81152369433#,,,,\*546032# United Kingdom

Dial by your location

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

Meeting ID: 811 5236 9433

Passcode: 546032

Find your local number: <https://us02web.zoom.us/u/kcpvCefPL>

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The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.

**Chris White**

Acting Clerk, Little Waldingfield Parish Council

29<sup>th</sup> April 2021

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**Members are duly summoned to attend the Annual Meeting of the Parish Council to be held on Thursday 6<sup>th</sup> May 2021 at 7.30pm via Zoom.  
Chris White, Acting Parish Clerk**

## AGENDA

1. **Election of Chairman** and to receive the Declaration of Acceptance of Office
2. **Apologies for absence**
3. **Election of Vice Chairman**
4. Receive **declarations of interests** and requests for dispensation from Councillors
5. Approval of **Minutes** of the previous meetings held on 11<sup>th</sup> and 31<sup>st</sup> March 2021
6. To consider the **appointment of an RFO**
7. To consider the **appointment of SALC as the Internal Auditor for 2021 / 2022**
8. To consider the payment of **Annual Subscriptions to SALC, SLCC, Suffolk Preservation Society**
9. Consideration of Reports by the **District Councillors**
10. Contributions by **Members of Public**
11. Consideration of **Planning Applications and Decision Notices**
  - a. Grant of Application **DC/21/01504 St Lawrence House, Church Road**
  - b. Grant of application **DC/21/00982 – The Swan, The Street**
  - c. Grant of Listed Building Consent **DC/21/00977 – The Swan, The Street**
  - d. Consider Application **DC/21/02491 – High Street Farm, Church Road.**
12. **Finance**
  - a. To approve the **Bank Reconciliation** as at the 31<sup>st</sup> March 2021
  - b. To approve the **Receipts and Payments Budget Report** to the 31<sup>st</sup> March 2021
  - c. Note planned submission of files for **SALC Internal Audit**
  - d. To consider payment of £276.21 to SCC for Street Lighting
  - e. To consider payment of £191.19 to SALC
  - f. Note receipt of Parish Grant of £157.00 from BDC
  - g. Note receipt of Precept 2021/22 of £4,334.00 from BDC.
13. **Members Responsibilities**
  - a. Two representatives to the **Playing Field Committee**
  - b. One representative to the **Suffolk Association of Local Councils**
  - c. **Church & Closed Churchyard**
  - d. **Defibrillator**
  - e. **Projector.**
14. **Highways**
  - a. Consideration to request the services of the Community Wardens to cut back the roadside growth on The Street opposite the path to the Playing Fields.
  - b. No Parking Posts Church Road – update
  - c. Update on 112 Bus Service.
15. **Matters for future consideration**
  - a. Review of capital expenditure processes.
  - b. Review of consultation processes with Parishioners.

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- c. Review of decision making processes in regard to the replacement of the No Parking Posts on Church Road.
- 16.** Update on **Clerk and Councillor vacancies**
- 17.** **Dates of next Meetings** - 10<sup>th</sup> June 2021 (Year-End) 7pm start ; and 8<sup>th</sup> July 2021