

# Little Waldingfield Parish Council

## NOTICE OF MEETING

**Members are duly summoned to attend the next meeting of the Council to be held on Thursday 2 September 2021 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend**

*Seating will be spaced out appropriately at the meeting and hand sanitiser will be available. Members of the public will be asked to wear masks whilst moving around the venue.*

## AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Interests by Members and Requests for Dispensation**
3. **Approval of Minutes of the Previous Meeting on 20 July 2021**
4. **Reports by the District Councillors and County Councillor**  
The District Councillors and County Councillor are invited to attend to respond to any questions raised by attendees and arising from a review of their reports received in advance of the meeting.
5. **Contributions by Members of the Public**  
Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion. A maximum of five minutes is allowed per person (SO 3g) but is subject to a maximum of 10 minutes for this item (SO 3f)
6. **Clerk's Report**
  - a) Summary of council meeting for Box River News
  - b) Letters to residents
7. **Consideration of Planning Application Consultee Comments**
  - a) DC/21/03682:Application Granted (10 August 2021)  
56 The Street, Little Waldingfield, CO10 0SU  
Erection of single storey rear extension
  - b) DC/20/05781:Application Granted (9 August 2021)  
Park House, The Street, Little Waldingfield, CO10 0SG  
Listed Building Consent. Works to facilitate conversion of outbuilding to form additional annex living accommodation
  - c) DC/20/05780:Application Granted (9 August 2021)  
Park House, The Street, Little Waldingfield CO10 0SG

Conversion of outbuilding to form additional annex living accommodation  
d) New construction - Gable Lodge, The Street, Little Waldingfield CO10 0SG  
Correspondence received from Planning Enforcement Officer for information.  
e) DC/21/03510: Application Granted (16 August 2021)  
Gable Lodge, The Street, Little Waldingfield CO10 0SG  
Erection of two bay cart-lodge with hobby room/store over  
f) DC/21/03959: Discharge of Conditions – Condition 3 (details of Bricks) and  
Condition 4 (Details of Roof Covering)  
Malting Farm, Haymarket, Little Waldingfield CO10 0SY

**8. Finance**

- a) Confirmation of the following Receipts:- (July 2021)  
Bank Account Interest £0.02
- b) Confirmation of Lloyds Bank Balances £24,013.13 & £2,524.37 (31 July 2021)
- c) Review of (i) Receipts & Budget (ii) Payments & Budget (31 July 2021)
- d) Review & Approval of the Council's Bank Reconciliation (31 July 2021)
- e) Review & Approval of Annual Insurance Cover Renewal & Fidelity Guarantee Cover
- f) Consideration & Approval of a Payment for Annual Remembrance Sunday Wreath
- g) Review & Approval of Payments Presented & Online Authorisations Arrangements

**9. Governance**

- a) Recruitment of Parish Clerk & Co-option of Councillors – Update

**10. Highways**

- a) Schedule of Annual Maintenance tasks – Update
- b) Footpaths – Consider establishing a footpaths subcommittee/working group
- c) Implementation of Parking Restrictions in relation to Women's Tour Event on Saturday 9 October 2021

**11. Closed Churchyard**

- a) Maintenance Schedule – Update

**12. Community Facilities**

- a) To consider the closure of the Sudbury Sports Centre and its impact on the wider community

**13. Matters for Future Consideration**

**14. Dates of the Next Meetings**

- a) To discuss the most appropriate days/dates for future meetings



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26 August 2021