

Little Waldingfield Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Thursday 10 September 2020 via Zoom at 7.30pm at which time members of the public are cordially invited to attend

Due to the ongoing Covid 19 pandemic and new government instructions concerning public meetings and social distancing, the Council will not meet in public until further notice. This includes full council meetings, committee/sub-group meetings and the annual parish meeting. As a result, future meetings will be held remotely only for urgent issues and the meeting's agenda will therefore be kept to the minimum necessary, with emphasis on maintaining financial oversight and authorising and making payments.

Members of the public who are interested in attending the Council's remote meetings should email the Parish Clerk at clerk.littlewaldingfieldpc@hotmail.co.uk who will then share the necessary Zoom-hosted video conference meeting link on the day of the meeting. As an alternative, councillors and members of the public will also be advised how to phone in to the meeting to listen and contribute in the usual way.

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Interests by Members and Requests for Dispensation**
3. **Approval of Minutes of the Previous Meeting on 9 July 2020**
4. **Reports by the District Councillors and County Councillor**
The District Councillors and County Councillor are invited to attend to respond to any questions raised by attendees and arising from a review of their reports received in advance of the meeting.
5. **Contributions by Members of the Public**
Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion. A maximum of five minutes is allowed per person (SO 3g) but is subject to a maximum of 10 minutes for this item (SO 3f).
6. **Neighbourhood Plan**
 - (a) Consideration of the Neighbourhood Plan Pre-Submission Consultation Outcomes
 - (i) Schedule of Comments Received
 - (ii) Approval of Schedule of Proposed Modifications

- 7. Finance**
 - (a) Confirmation of Lloyds Bank Balances (£21,926.23 & £2,524.15) (31 August 2020)
 - (b) Confirmation of Receipt of Bank Account Interest (£0.19) (July - August 2020)
 - (c) Review of (i) Receipts & Budget (ii) Payments & Budget (31 August 2020)
 - (d) Review & Approval of the Council's Bank Reconciliation (31 August 2020)
 - (e) Review & Approval of Annual Insurance Cover Renewal & Fidelity Guarantee Cover
 - (f) Consideration & Approval of a Payment for Annual Remembrance Sunday Wreath
 - (g) Consideration of L W Pavilion Refurbishment & Section 106 Funding Request
 - (h) Review & Approval of Payments Presented & Online Authorisations Arrangements

- 8. Governance**
 - (a) Consideration of Swan Inn as BDC Asset of Community Value Renewal Update
 - (b) Consideration of Agreement to Purchase Services from the Community Wardens
 - (c) Consideration of Closed Churchyard Push Tests Arrangements (2020/21)
 - (d) Consideration of the Council's Implementation of Outstanding GDPR Matters

- 9. Highways**
 - (a) Consideration of the Replacement of No Parking Posts on Church Road Update
 - (b) Consideration of the Receipt of SID Data from the Community Wardens Update
 - (c) Consideration of Little Waldingfield Speedwatch Co-Ordinator Recruitment Update
 - (d) Consideration of Quiet Lanes Suffolk Grant Funding Expressions of Interest
 - (e) Consideration of a Fallen Tree on Footpath, Any Damage & Clearance Action
 - (f) Consideration of Locked Gate to Public Footpath Adjacent to The Grange Update

- 10. Consultations**
 - (a) Consideration of BDC Housing Land Consultation Response (14 September 2020)
 - (b) Consideration of BDC Licensing Policy Consultation Response (16 September 2020)
 - (c) Consideration of NALC Planning System Consultation Response (17 September 2020)
 - (d) Consideration of NALC Planning for Future Consultation Response (15 October 2020)
 - (e) Consideration of NALC Transparency Consultation Response (16 October 2020)

- 11. Matters for Future Consideration**

- 12. Public Bodies (Admissions to Meetings) Act 1960**
 - (a) Consideration of Confidential Employment Matters excluding the Press & Public

- 13. Dates of the Next Meetings**
 - (a) 12 November 2020 (Urgent Items & Documents Received by 4 November 2020)
 - (b) 14 January 2021
 - (c) 11 March 2021