

Little Waldingfield Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Thursday 9 July 2020 via Zoom at 7.30pm at which time members of the public are cordially invited to attend

Due to the ongoing Covid 19 pandemic and new government instructions concerning public meetings and social distancing, the Council will not meet in public until further notice. This includes full council meetings, committee/sub-group meetings and the annual parish meeting. As a result, future meetings will be held remotely only for urgent issues and the meeting's agenda will therefore be kept to the minimum necessary, with emphasis on maintaining financial oversight and authorising and making payments.

Members of the public who are interested in attending the Council's remote meetings should email the Parish Clerk at clerk.littlewaldingfieldpc@hotmail.co.uk who will then share the necessary Zoom-hosted video conference meeting link on the day of the meeting. As an alternative, councillors and members of the public will also be advised how to phone in to the meeting to listen and contribute in the usual way.

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Interests by Members and Requests for Dispensation**
3. **Approval of Minutes of the Previous Meeting on 14 May 2020**
4. **Reports by the District Councillors and County Councillor**
The District Councillors and County Councillor are invited to attend to respond to any questions raised by attendees and arising from a review of their reports received in advance of the meeting.
5. **Contributions by Members of the Public**
Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion. A maximum of five minutes is allowed per person (SO 3g) but is subject to a maximum of 10 minutes for this item (SO 3f).
6. **Presentation by Bradley Smith, Community Wardens, Sudbury Town Council**
(a) Consideration of the Purchase of the Services Provided by the STC Community Wardens

7. **Neighbourhood Plan**
 - (b) Consideration of the Progress of the Council's Neighbourhood Plan Consultation

8. **Finance**
 - (a) Confirmation of Receipt of Bank Account Interest (£0.32) (April - June 2020)
 - (b) Confirmation of Receipt of BDC Precept (1/2) (2020/21) (£4,334.00) (15 April 2020)
 - (c) Confirmation of Receipt of VAT Refund (2019/20) (£1,073.56) (20 May 2020)
 - (d) Confirmation of Receipt of Venue Refund (March & April 2020) (£54.00) (22 May 2020)
 - (e) Confirmation of Receipt of SALC Cheque Overpayment (£30.00) (25 June 2020)
 - (f) Confirmation of Lloyds Bank Balances (£22,896.75 & £2,523.86) (31 May 2020)
 - (g) Review & Approval of the Council's Internal Audit Report (2019/20)
 - (h) Review & Approval of the Internal Audit Report Response & Action Plan (2019/20)
 - (i) Review & Approval of the Council's Statement of Accounts (2019/20)
 - (j) Review & Approval of the Council's Asset Register (2019/20)
 - (k) Review & Approval of AGAR Section 1 Annual Governance Statement (2019/20)
 - (l) Review & Approval of AGAR Section 1 Explanation of Negative Responses (2019/20)
 - (m) Review & Approval of AGAR Section 2 Accounting Statements (2019/20)
 - (n) Review & Approval of AGAR Section 2 Significant Variances (2019/20)
 - (o) Review & Approval of AGAR Part 2 Certificate of Exemption (2019/20)
 - (p) Review & Approval of the Council's Notice of Public Rights (2019/20)
 - (q) Consideration of the Council's Lloyds Bank Online Payments Facility Update
 - (r) Review & Approval of Payments Presented & Online Authorisations Arrangements

9. **Governance**
 - (a) Review & Approval of the Parish Council's Members' Responsibilities (2020/21)
 - (b) Consideration of the Council's Representation at the SALC AGM (30 July 2020)
 - (c) Consideration of Swan Inn as BDC Asset of Community Value Renewal Update

10. **Highways**
 - (a) Consideration of Overgrown Hedge & Dropped Kerb SCC Highways Update
 - (b) Consideration of the Replacement of No Parking Posts on Church Road Update
 - (c) Consideration of the Receipt of Little Waldingfield Speed Indicator Device Data Update
 - (d) Consideration of Little Waldingfield Speedwatch Co-Ordinator Recruitment Update

11. **Consultations**
 - (a) Consideration of LGA Code of Conduct Consultation Response (17 August 2020)

12. **Matters for Future Consideration**

13. **Dates of the Next Meetings**
 - (a) 10 September 2020 (Urgent Items & Documents Received by 2 September 2020)
 - (b) 12 November 2020
 - (c) 14 January 2021

Simon Ashton, Parish Clerk
clerk.littlewaldingfieldpc@hotmail.co.uk
3 July 2020