

Little Waldingfield Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Thursday 9 January 2020 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**

2. **Declarations of Interests by Members and Requests for Dispensation**

3. **Approval of Minutes of the Previous Meeting on 14 November 2019**

4. **Reports by the District Councillors and County Councillor**

5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.

6. **Consideration of Planning Applications and Decision Notices**

(a) BDC DC/19/05953: Application Received (Comments Due 14 January 2020)

Badger Cottage, 54 The Street, Little Waldingfield, CO10 0SU

Erection of single storey rear extension.

(b) BDC DC/19/03986: Application Refused (29 November 2019)

Land to Rear of Enniskillen Lodge, The Street, Little Waldingfield, CO10 0SU

Outline planning application (some matters served, access to be considered). Erection of six dwellings (including two affordable dwellings).

(c) BDC DC/19/04324: Application Granted (5 December 2019)

Barns at Slough Hall, Church Road, Little Waldingfield, CO10 0SS

Alterations, restoration and repairs to two barns including change of use from agriculture to residential use ancillary and incidental to Slough Hall (retention of).

(d) BDC DC/19/04325: Application Granted (5 December 2019)

Barns at Slough Hall, Church Road, Little Waldingfield, CO10 0SS

Listed building consent. Alterations, repairs and restoration to two barns to facilitate change of use.

(e) BDC DC/19/04322: Application Granted (10 December 2019)

Barn at Slough Hall, Church Road, Little Waldingfield, CO10 0SS

Installation of roof light, five new windows, concealed window hatch and flue.

(f) BDC DC/19/04323: Application Granted (10 December 2019)

Barn at Slough Hall, Church Road, Little Waldingfield, CO10 0SS

Listed building consent. Creation of mezzanine floors and fireplace, installation of roof light, five windows, concealed window hatch and glazed doors.

7. **Neighbourhood Plan**

(a) Approval of Minutes of the LWPC NP Steering Group's Meeting (23 November 2019)

(b) Consideration of the Work of the Neighbourhood Plan Steering Group Update

8. Finance

- (a) Confirmation of Receipt of Interest Payments (£0.21) (November - December 2019)
- (b) Confirmation of Receipt of VAT Refund (2018/19) £353.44) (27 December 2019)
- (c) Confirmation of Lloyds Bank Balances (£23,724.35 & £2,523.32) (31 December 2019)
- (d) Review of (i) Receipts & Budget ii) Payments & Budget (31 December 2019)
- (e) Review & Approval of the Council's Bank Reconciliation (31 December 2019)
- (f) Approval of the Internal Controls Checklist, Lead Appointment & Plans (2019/20)
- (g) Review & Approval of the Council's Budget, Reserves & Precept Setting (2020/21)
- (h) Completion & Signing of the BDC Precept (2020/21) Request Form (31 January 2020)
- (i) Consideration of a Donation Request Received from Headway Suffolk
- (j) Review & Approval of Payments Presented & Signing of Cheques by Signatories

9. Governance

- (a) Consideration of the Recommended GDPR Documentation Status Update
- (b) Consideration of Local Post Box Restoration BDC Heritage Contact & Update
- (c) Consideration of Speed Indicator Device Lead & SID Data Availability Update
- (d) Consideration of Closed Churchyard Push Tests Update (January 2020)
- (e) Consideration of Proposed Discontinuation of the Village's 112 Bus Service Update
- (f) Consideration of Maintenance of the Bench at the Entrance to Croft Lea Update
- (g) Review & Approval of Council's Standing Orders & Financial Regulations (2019/20)
- (h) Consideration of Date, Arrangements & Risk Assessment for Litter Pick (March 2020)

10. Highways

- (a) Consideration of Overgrown Hedge & Dropped Kerb SCC Highways Update
- (b) Consideration of Knocked Down Village Entrance Gate LWPC Repairs Update
- (c) Consideration of Local Public Rights of Ways Issues & Any Proposals Update
- (d) Consideration of Lavenham Water Street Additional SCC Highways Update
- (e) Consideration of the Replacement of No Parking Posts on Church Road Update

11. Consultations

- (a) Consideration of SALC Planning Questionnaire Consultation Response (31 January 2020)

12. Matters for Future Consideration

- (a) Review of Implementation of Internal Audit Report Action Plan (2018/19)
- (b) Confirmation of the Booking of the Internal Audit (2019/20) (April 2020)
- (c) Approval of the Council's External Audit Reporting Exemption Status (2019/20)
- (d) Review & Approval of the Parish Council's Annual Risk Assessment (2019/20)
- (e) Review & Approval of the Parish Council's Internal Control Statement (2019/20)
- (f) Agreement of the Dates of the Council's Meetings & Draft Agendas (2020/21)
- (g) Agreement of the Date of the Annual Parish Meeting & Draft Agenda (April 2020)

13. Dates of the Next Meetings

- (a) 13 February 2020 (Urgent Items Only & Documents Received by 5 February 2020)
- (b) 12 March 2020 (Agenda Items & Documents Received by 4 March 2020)

Simon Ashton, Parish Clerk
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4 January 2020