

# Little Waldingfield Parish Council

## NOTICE OF MEETING

**Members are duly summoned to attend the next meeting of the Council to be held on Thursday 14 May 2020 via Zoom at 7.30pm at which time members of the public are cordially invited to attend**

*Due to the ongoing Covid 19 pandemic and new government instructions concerning public meetings and social distancing, the Council will not meet in public until further notice. Both the National Association of Local Councils (NALC) and the Society of Local Council Clerks (SLCC) are asking local councils to stop holding any physical meetings during this time. This includes full council meetings, committee/sub-group meetings and the annual parish meeting. As a result, future meetings will be held remotely only for urgent issues and the meeting's agenda will therefore be kept to the minimum necessary, with emphasis on maintaining financial oversight and authorising and making payments. The Council's annual meeting will take place when physical council meetings resume.*

*Members of the public who are interested in attending the Council's remote meetings should email the Parish Clerk at [clerk.littlewaldingfieldpc@hotmail.co.uk](mailto:clerk.littlewaldingfieldpc@hotmail.co.uk) who will then share the necessary Zoom-hosted video conference meeting link on the day of the meeting. As an alternative, councillors and members of the public will also be advised how to phone in to the meeting to listen and contribute in the usual way.*

## AGENDA

- 1. Apologies and Approval of Absences**
- 2. Declarations of Interests by Members and Requests for Dispensation**
- 3. Approval of Minutes of the Previous Meeting on 12 March 2020**
- 4. Contributions by Members of the Public**  
Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.

**5. Consideration of Planning Application Consultee Comments**

- (a) BDC DC/20/01277: Application Received (Comments Due 15 May 2020)  
Vaiseys Farm, Cock Lane, Brent Eleigh, CO10 9PA  
Installation of 30kW Solar PV ground-mounted solar panel system.
- (b) BDC DC/20/01348: Application Received (Comments Due 15 May 2020)  
Dyers Green Farm, Lavenham Road, Great Waldingfield, CO10 0SF  
Proposed relocation of farm access.
- (c) BDC DC/20/01342: Application Received (Comments Due 15 May 2020)  
The Grange, The Street, Little Waldingfield, CO10 0SG  
Erection of two-bay garage (retention of) (resubmission of DC/20/00482).
- (d) BDC DC/20/01610: Application Received (Comments Due 15 May 2020)  
Badger Cottage, 54 The Street, Little Waldingfield, CO10 0SU  
Erection of single storey rear extension (resubmission of application DC/19/05953).
- (e) BDC DC/20/01808: Application Received (Comments Due 28 May 2020)  
Surprise Cottage, Church Road, Little Waldingfield, CO10 0SP  
Notification of works to tree under TPO WS230/T7. Horse Chestnut. Fell Tree.

**6. Neighbourhood Plan**

- (a) Approval of Minor Changes to Some of the Council's Neighbourhood Plan Policies
- (b) Consideration of Neighbourhood Plan Consultation Process During the Pandemic

**7. Finance**

- (a) Confirmation of Receipt of Bank Account Interest (£0.10) (9 March 2020)
- (b) Confirmation of Lloyds Bank Balances (£21,828.97 & £2,523.64) (31 March 2020)
- (c) Review of (i) Receipts & Budget ii) Payments & Budget (31 March 2020)
- (d) Review & Approval of the Council's Bank Reconciliation (31 March 2020)
- (e) Confirmation of the Preparation Requirements of the SALC Internal Audit (2019/20)
- (f) Approval of the Appointment of the Responsible Financial Officer (2020/21)
- (g) Consideration & Approval of the Adoption of Lloyds Bank Online Payments
- (h) Review & Approval of Payments Presented & Signing of Cheques by Signatories

**8. Matters for Future Consideration**

**9. Dates of the Next Meetings**

- (a) 9 July 2020 (Urgent Agenda Items & Documents Received by 1 July 2020)
- (b) 10 September 2020
- (c) 12 November 2020

Simon Ashton, Parish Clerk  
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7 May 2020