

# Little Waldingfield Parish Council

## NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Thursday 12 September 2019 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend

## AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 11 July 2019**
4. **Reports by the District Councillors and County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion:

  - (a) Consideration of Any General Matters Raised by Members of the Public (10 min)
  - (b) Consideration of Any Matters Relating to the Joint Local Plan Consultation (20 min)
6. **Babergh & Mid Suffolk Joint Local Plan Consultation**
  - (a) Consideration of Feedback from the Village Consultation Meeting (7 September 2019)
  - (b) Consideration of B&MS Joint Local Plan Consultation Response (30 September 2019)
7. **Neighbourhood Plan**
  - (a) Approval of Minutes of the LWPC NP Steering Group's Meeting (22 June 2019)
  - (b) Approval of Minutes of the LWPC NP Steering Group's Meeting (9 August 2019)
  - (c) Consideration of the Work of the Neighbourhood Plan Steering Group Update
8. **Consideration of Planning Applications and Decision Notices**
  - (a) BDC DC/19/01975: Application Granted (17 July 2019)  
The Swan, The Street, Little Waldingfield, CO10 0SQ  
Listed building consent application. Re-tile roof.
  - (b) BDC DC/19/01283: Application Granted (30 August 2019)  
The Swan, The Street, Little Waldingfield, CO10 0SQ  
Planning application. Refurbishment and extension of Public House. Conversion of existing outbuilding to form one dwelling and erection of new detached dwelling and associated external works.

(c) BDC DC/19/01284: Application Granted (30 August 2019)

The Swan, The Street, Little Waldingfield, CO10 0SQ

Listed building consent application. Refurbishment and extension of Public House. Conversion of existing outbuilding to form one dwelling and erection of new detached dwelling and associated external works.

**9. Governance**

- (a) Consideration of Proposed Discontinuation of the Village's 112 Bus Service Update
- (b) Consideration & Approval of Co-Option of an Additional Member to the Parish Council

**10. Finance**

- (a) Confirmation of Lloyds Bank Balances (£20,751.33 & £2,522.90) (31 August 2019)
- (b) Review of (i) Receipts & Budget ii) Payments & Budget (31 August 2019)
- (c) Review & Approval of the Council's Bank Reconciliation (31 August 2019)
- (d) Review & Approval of Annual Insurance Cover Renewal & Fidelity Guarantee Cover
- (e) Approval of the Parish Clerk's Annual Salary Scale Change to SCP10 (1 October 2019)
- (f) Consideration & Approval of Payment for Annual Poppy Appeal Wreath (£17.00)
- (g) Review of Payments Presented & Authorisation of Payments by Cheque Signatories

**11. Consultations**

- (a) Consideration of SCC Green Access Strategy Consultation Response (20 Sep 2019)
- (b) Consideration of Historic England War Memorial Consultation Response (23 Sep 2019)
- (c) Consideration of SALC Governance Consultation Response (27 September 2019)

**12. Matters for Future Consideration**

- (a) Review & Approval of Internal Audit Report 2018/19 Response & Action Plan
- (b) Consideration of the Parish Council's VAT Claim Submission Update (2018/19)
- (c) Review & Approval of the Appointment of the Council's Internal Auditor (2019/20)
- (d) Review & Approval of the Council's Budget, Reserves & Precept Setting (2020/21)
- (e) Consideration of a Donation Request Received from Suffolk Accident Rescue Service
- (f) Review & Approval of the Parish Council's Annual Risk Assessment (2019/20)
- (g) Consideration of Local Post Box Restoration BDC Heritage Contact & Update
- (h) Consideration of SID Data Presentation & Speedwatch Co-ordinator Update
- (i) Consideration of Parish Room Venue Bookings, Costs, Payments & Queries
- (j) Consideration of Dunwich Dynamo Cycling Event Village Incident (13 July 2019)
- (k) Consideration of Closed Churchyard Push Tests Update (September 2019)
- (l) Consideration of Local Public Rights of Ways, Presentation & Course of Action
- (m) Consideration of Overgrown Hedge & Dropped Kerb SCC Highways Update
- (n) Consideration of Knocked Down Village Entrance Gate LWPC Repairs Update
- (o) Consideration of Lavenham Water Street Additional SCC Highways Update

**13. Dates of the Next Meetings**

- (a) 10 October 2019 (Urgent Items Only & Documents Received by 2 October 2019)
- (b) 14 November 2019 (Agenda Items & Documents Received by 6 November 2019)
- (c) 12 December 2019 (Urgent Items Only)

Simon Ashton, Parish Clerk

[clerk.littlewalingfieldpc@hotmail.co.uk](mailto:clerk.littlewalingfieldpc@hotmail.co.uk)

5 September 2019