

Little Waldingfield Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Thursday 12 March 2020 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Interests by Members and Requests for Dispensation**
3. **Approval of Minutes of the Previous Meeting on 9 January 2020**
4. **Reports by the District Councillors and County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. **Consideration of Planning Applications and Decision Notices**
 - (a) BDC DC/20/00486: Application Received (Comments Overdue 25 February 2020)
Enniskillen Lodge, The Street, Little Waldingfield, CO10 0SU
Notification of tree works in conservation area. Fell lime tree (T1) and crown lift yew tree (T5).
 - (b) BDC DC/20/00402: Application Received (Comments Due 13 March 2020)
The Swan, The Street, Little Waldingfield, CO10 0SQ
Planning application. Refurbishment of public house, including replacement of all ground floor and first floor windows, replacement of all external doors and addition of two new doors. Changes to internal layout to first floor.
 - (c) BDC DC/20/00403: Application Received (Comments Due 13 March 2020)
The Swan, The Street, Little Waldingfield, CO10 0SQ
Listing building consent application. As above.
 - (d) BDC DC/20/00482: Application Received (Comments Due 13 March 2020)
The Grange, The Street, Little Waldingfield, CO10 0SG
Erection of cartlodge/store.
 - (e) BDC DC/20/00899: Application Received (Comments Due 24 March 2020)
Land Adjacent to The Grange, The Street, Little Waldingfield, CO10 0SG
Erection of one dwelling (following demolition of existing garage and shed).

- (f) BDC DC/20/00486: Application No Objection (6 March 2020)
Enniskillen Lodge, The Street, Little Waldingfield, CO10 0SU
Notification of works to trees in a conservation area. Fell lime tree (T1), crown lift yew tree (T5) to 5m and face back T2-T5 for clearance and slight line.

7. Neighbourhood Plan

- (a) Consideration of a Review of the Draft Little Waldingfield Neighbourhood Plan
(b) Consideration of the Work of the Neighbourhood Plan Steering Group Update

8. Finance

- (a) Confirmation of Receipt of Interest Payments (£0.22) (January - February 2020)
(b) Confirmation of Lloyds Bank Balances (£21,985.77 & £2,523.54) (29 February 2020)
(c) Review & Approval of the Council's Completed Internal Controls Checklist (2019/20)
(d) Review of Implementation of Internal Audit Report Action Plan (2018/19)
(e) Confirmation of the Booking of the Internal Audit (2019/20) (w/c 4 May 2020)
(f) Approval of the Council's External Audit Reporting Exemption Status (2019/20)
(g) Review & Approval of Payments Presented & Signing of Cheques by Signatories

9. Governance

- (a) Consideration of the Recommended GDPR Documentation Status Update
(b) Review of Arrangements & Approval of Litter Pick Risk Assessment (21 March 2020)
(c) Review & Approval of the Parish Council's Annual Risk Assessment (2019/20)
(d) Review & Approval of the Parish Council's Internal Control Statement (2019/20)
(e) Consideration of LWPC's Participation in SALC/GWPC Training Event (20 May 2020)
(f) Agreement of the Dates of the Council's Meetings & Draft Agendas (2020/21)
(g) Agreement of the Date of the Annual Parish Meeting & Draft Agenda (9 April 2020)

10. Highways

- (a) Consideration of the Replacement of No Parking Posts on Church Road Update
(b) Consideration of Overhanging Trees & Hedges in the Village & Any Action Required
(c) Consideration of Feedback Requested for a Proposed Re-Routing of a Footpath

11. Matters for Future Consideration

12. Dates of the Next Meetings

- (a) 9 April 2020 (APM Agenda Items & Documents Received by 1 April 2020)
(b) 14 May 2020 (AGM Agenda Items & Documents Received by 6 May 2020)
(c) 11 June 2020 (Year End Agenda Items & Documents Received by 3 June 2020)

Simon Ashton, Parish Clerk
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6 March 2020