

Little Waldingfield Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Thursday 13 September 2018 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 12 July 2018**
4. **Consideration of Reports by the District Councillors & County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. **Consideration of Planning Applications & Decision Notices**
 - (a) BDC DC/18/03661: Application Received (Comments Due 14 September 2018)
The Old Vicarage, Haymarket, Little Waldingfield, CO10 0SY
Householder application. Erection of garden shed.
 - (b) BDC DC/18/02585: Application Granted (5 July 2018)
Bell House, Humble Green, Little Waldingfield, CO10 0TB
Discharge of conditions for application (DC/18/01018). Condition 5 (Parking) and Condition 6 (Refuse).
 - (c) BDC DC/18/03475: Application Granted (24 August 2018)
Irelands Meadow, Holbrook Hall Park, Little Waldingfield, CO10 0TH
Discharge of conditions for application (DC/18/00781). Condition 4 (Archaeological).
7. **Neighbourhood Plan**
 - (a) Consideration of the Work of the Neighbourhood Plan Steering Group Update
8. **Finance**
 - (a) Confirmation of Receipt of VAT Refund Claim (2017/18) (£887.17) (17 August 2018)
 - (b) Consideration of Signature Removal & View Only Access Bank Mandate Update
 - (c) Review of (i) Income & Budget ii) Expenditure & Budget to 31 August 2018
 - (d) Review & Approval of the Council's Bank Reconciliation to 31 August 2018
 - (e) Review & Approval of Annual Insurance/Fidelity Cover & Asset Register Checks

- (f) Consideration & Approval of Payment for Replacement Set of Defibrillator Pads
- (g) Consideration & Approval of Payment for Annual Poppy Appeal Wreath (£17.00)
- (h) Approval of the Parish Clerk's Salary Scale Change from 1 October 2018 (SCP20)
- (i) Review of Payments & Authorisation of Cheques by Cheque Signatories

9. Governance

- (a) Review & Approval of the Parish Council's Annual Risk Assessment/GDPR (2018/19)
- (b) Review & Approval of the Parish Council's Internal Control Statement (2018/19)
- (c) Consideration of Future Provision of the Village's Dog Waste Bags/Signs Update
- (d) Consideration of Little Waldingfield's Damaged Post Box News/Update
- (e) Consideration of Closed Churchyard Grounds Maintenance Works Update
- (f) Consideration of Closed Churchyard Push Tests Update (September 2018)
- (g) Consideration of Police's Speedwatch Scheme Meeting Update (1 August 2018)

10. Consultations

- (a) Review of Local Government Boundary Commission's BDC Electoral Review Update
- (b) Approval of BDC Gambling Act (2005) SoP (Revision) Response (12 October 2018)
- (c) Approval of BDC Joint Housing Strategy Consultation Response (1 November 2018)

11. Highways

- (a) Consideration of Any Current Highways Issues & Previous Highways Issues Update

12. Matters for Future Consideration

- (a) Confirmation of the Receipt of the BDC Precept (2/2) (£4,207.50) (1 October 2018)
- (b) Review & Approval of the Appointment of the Council's Internal Auditor (2018/19)
- (c) Review, Clarification & Consideration of LWPC Communications Protocol Update
- (d) Review of Any Approach & Method to Subscribe to the Suffolk Preservation Society
- (e) Review of Council's Future Management of Charitable Donation Requests Received
- (f) Review & Approval of the Council's Budget, Reserves & Precept Setting (2019/20)
- (g) Review & Approval of Standing Orders, Financial Regulations & LTN 87 Procurement

13. Dates of the Next Meetings

- (a) 11 October 2018 (Urgent Items Only & Documents Received by 3 October 2018)
- (b) 8 November 2018 (Agenda Items & Documents Received by 31 October 2018)
- (c) 13 December 2018 (Urgent Items Only)

Simon Ashton, Parish Clerk
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7 September 2018