

Little Waldingfield Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Thursday 10 January 2019 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 13 December 2018**
4. **Consideration of Reports by the District Councillors & County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. **Consideration of Planning Applications & Decision Notices**
 - (a) BDC DC/18/04719: Application Granted (13 December 2018)
Priory Farm, Church Road, Little Waldingfield, CO10 0SW
Discharge of Conditions DC/18/03306. 3 (Fenestration) and 8 (Bin Storage).
 - (b) BDC DC/18/05550: Application Granted (20 December 2018)
Coach House, Rear of Wood Hall, Haymarket, Little Waldingfield, CO10 0SY
Discharge of Conditions B/17/00369. 10 (Vehicular Access) and 11 (Access Surface).
7. **Neighbourhood Plan**
 - (a) Approval of Minutes of the LWPC NP Steering Group's Meeting (6 October 2018)
 - (b) Approval of Minutes of the LWPC NP Steering Group's Meeting (17 November 2018)
 - (c) Approval of Minutes of the LWPC NP Steering Group's Meeting (11 December 2018)
 - (d) Consideration of the Work of the Neighbourhood Plan Steering Group Update
8. **Finance**
 - (a) Confirmation Receipt of PRow Grass Cutting Payment (£413.92) (16 November 2018)
 - (b) Review of (i) Income & Budget ii) Expenditure & Budget to 31 December 2018
 - (c) Review & Approval of the Council's Bank Reconciliation to 31 December 2018
 - (d) Approval of Donation Requests Received from Sudbury & District CAB and SARS
 - (e) Review of Payments & Authorisation of Cheques by Cheque Signatories

9. Governance

- (a) Consideration of the Replacement of the Post Box by Royal Mail Sudbury Update
- (b) Consideration of Police's Speedwatch Scheme Meeting Update (1 August 2018)
- (c) Consideration of a Date & Arrangements for the Annual Litter Pick (March 2019)
- (d) Approval of Parish Clerk's Attendance at SALC Elections 2019 Briefing (January 2019)
- (e) Consideration of the Expiration of the Community Asset Value of The Swan

10. Highways

- (a) Consideration of a Course of Action Relating to Cutting of Hedge at Churchfield
- (b) Consideration of a Course of Action Relating to State of Footpath at River's PRoW
- (c) Consideration of Missing Reflective Markings on Haymarket Bollards SCC Update
- (d) Consideration of Knocked Down Village Entrance Gate SCC Highways Update
- (e) Consideration of Any Current Highways Issues & Previous Highways Issues Update

11. Matters for Future Consideration

- (a) Review of (i) Income & Budget ii) Expenditure & Budget to 28 February 2019
- (b) Review & Approval of the Council's Bank Reconciliation to 28 February 2019
- (c) Review of Implementation of Internal Audit Recommendations (2017/18)
- (d) Confirmation of the Booking of the Internal Audit (2018/19) by SALC (April 2019)
- (e) Approval of the Council's External Audit Reporting Exemption Status (2018/19)
- (f) Approval of the NJCLGS/NALC Parish Clerk Pay Scales (2019/20) (1 April 2019)
- (g) Agreement of the Dates & Routine Agendas of Parish Council Meetings (2019/20)
- (h) Agreement of the Date & Agenda of the Annual Parish Meeting (11 April 2019)
- (i) Consideration of the Implementation of Matters Arising from Elections Briefing

12. Dates of the Next Meetings

- (a) 14 February 2019 (Urgent Agenda Items & Documents Received by 6 February 2019)
- (b) 14 March 2019 (Agenda Items & Documents Received by 6 March 2019)

Simon Ashton, Parish Clerk
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3 January 2019