

Little Waldingfield Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Thursday 8 November 2018 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 13 September 2018**
4. **Consideration of Reports by the District Councillors & County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. **Presentation by Justin Nevison-Grainger on Plans for the Development of The Swan**
7. **Consideration of Planning Applications & Decision Notices**
 - (a) BDC DC/18/04503: Application Received (Comments Due 9 November 2018)
Priory Wood, Slough Hall, Little Waldingfield, Sudbury CO10 0SS
Construction of manege.
 - (b) BDC DC/18/04622: Application Received (Comments Due 9 November 2018)
Bramley Cottage, The Street, Little Waldingfield, CO10 0SQ
Notification of tree works in Conservation Area. T1 (Copper Beech). Reduce 30%.
 - (c) BDC DC/18/03306: Application Granted (18 September 2018)
Priory Farm, Church Road, Little Waldingfield, CO10 0SW
Conversion and alteration of cartlodge to form self-contained residential dwelling and erection of new cartlodge.
 - (d) BDC DC/18/03661: Application Granted (4 October 2018)
The Old Vicarage, Haymarket, Little Waldingfield, CO10 0SY
Erection of garden shed.
 - (e) BDC DC/18/04290: Application Granted (22 October 2018)
Ireland's Meadow, Holbrook Hall Park, Little Waldingfield, CO10 0TH
Discharge of conditions. Application DC/18/00781. Condition 3 (Materials) and Condition 5 (Archaeological Works).

- 8. Neighbourhood Plan**
 - (a) Review of the LWNP Site Options & Assessment Report (22 October 2018)
 - (b) Consideration of the Work of the Neighbourhood Plan Steering Group Update

- 9. Finance**
 - (a) Confirmation of the Receipt of the BDC Precept (2/2) (£4,207.50) (1 October 2018)
 - (b) Review of (i) Income (ii) Expenditure (iii) Budget Monitoring to 31 October 2018
 - (c) Review & Approval of the Council's Bank Reconciliation to 31 October 2018
 - (d) Review & Approval of the Appointment of the Council's Internal Auditor (2018/19)
 - (e) Review of Any Approach & Method to Subscribe to the Suffolk Preservation Society
 - (f) Review of Council's Future Management of Charitable Donation Requests Received
 - (g) Review & Approval of the Council's Budget, Reserves & Precept Setting (2019/20)
 - (h) Review of Payments & Authorisation of Cheques by Cheque Signatories

- 10. Governance**
 - (a) Review, Clarification & Consideration of LWPC Communications Protocol Update
 - (b) Review & Approval of Standing Orders, Financial Regulations & LTN 87 Procurement
 - (c) Consideration of Official Communications, Social Media, SOs & Code of Conduct
 - (d) Consideration of the Replacement of the Post Box by Royal Mail Sudbury Update
 - (e) Consideration of Police's Speedwatch Scheme Meeting Update (1 August 2018)

- 11. Correspondence**
 - (a) Consideration of Response to Soper Collection Development Plans (21 October 2018)

- 12. Highways**
 - (a) Consideration of Any Current Highways Issues & Previous Highways Issues Update

- 13. Matters for Future Consideration**
 - (a) Confirmation of Receipt of PRow Grass Cutting Payment (£413.92) (November 2018)
 - (b) Review of (i) Income & Budget (ii) Expenditure & Budget to 31 December 2018
 - (c) Review & Approval of the Council's Bank Reconciliation to 31 December 2018
 - (d) Consideration of a Date & Arrangements for the Annual Litter Pick (March 2019)

- 14. Dates of the Next Meetings**
 - (a) 13 December 2018 (Urgent Items Only & Documents Received by 5 December 2018)
 - (b) 10 January 2019 (Agenda Items & Documents Received by 2 January 2019)
 - (c) 14 February 2019 (Urgent Items Only)

Simon Ashton, Parish Clerk
clerk.littlewoldingfieldpc@hotmail.co.uk
1 November 2018