

Little Waldingfield Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Tuesday 28 November 2017 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 24 October 2017**
4. **Consideration of Reports by the District Councillors & County Councillor**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. **Consideration of Planning Applications & Decision Notices**
 - (a) BDC DC/17/05333: Application Received (Due 29 November 2017)
The Grange, The Street, Little Waldingfield, CO10 0SG
Planning Application. Erection of dwelling following demolition of existing garage and erection of garage following removal of shed for host dwelling.
 - (b) BDC DC/17/05415: Application Received (Due 29 November 2017)
Spinney Cottage, Humble Green, Little Waldingfield, CO10 0TB
Tree Preservation Order application. Pollard one poplar tree protected by TPO.
 - (c) BDC DC/17/04566: Application Refused (6 November 2017)
Butchers Cottage, The Street, Little Waldingfield, CO10 0SQ
Householder planning application. Erection of single storey rear link extension.
 - (d) BDC DC/17/04567: Application Refused (6 November 2017)
Butchers Cottage, The Street, Little Waldingfield, CO10 0SQ
Listed Building consent application. Erection of single storey rear link extension.
 - (e) BDC DC/17/03752: Application Granted (9 November 2017)
Spinney Cottage, Humble Green, Little Waldingfield, CO10 0TB
Planning application. Erection of general purpose agricultural building.

- (f) BDC B/16/01578: Application Granted (9 November 2017)
The Cottage, Church Road, Little Waldingfield, CO10 0SP

Erection of two two-storey dwellings and detached garage building for plot 2 following demolition of existing dwelling and garage. Alterations to front boundary wall to create two new vehicular access and stopping up of existing access.

7. Neighbourhood Plan

- (a) Confirmation of Receipt of MyCommunity Grant (£8,220)
- (b) Approval of the Appointment of the Parish Council's Neighbourhood Plan Consultant, Ian Poole of Places4People
- (c) Noting of (i) Postcard, (ii) Envelope and (iii) Questionnaire Update
- (d) Consideration of the Work of the Neighbourhood Plan Steering Group Update

8. Finance

- (a) Review of (i) Cashbook (ii) Income (iii) Expenditure & Budget to 27 October 2017
- (b) Approval of Bank Reconciliation to 27 October 2017 by Non-Cheque Signatories
- (c) Chair's Report on the Completion of Tree Surgery Works by Suffolk Tree Services Ltd
- (d) Review of Payments & Authorisation of Cheques by Cheque Signatories
- (e) Consideration of Transparency Code Funding Application (£548.97) Update
- (f) Review & Approval of the Budget & Precept 2018/19 by the Parish Council

9. Governance

- (a) Consideration of Attendance at GDPR Training Course (1 November 2017) Update

10. Speed Indicator Device Scheme

- (a) Review of Current Status & Functionality of the Parish's SID Scheme Update
- (b) Consideration of SCC/LWPC Memorandum of Understanding Signing Update

11. Highways

- (a) Consideration of Chevron Signs & Road Markings SCC Highways Report Update

12. Suffolk Minerals & Waste Local Plan Consultation

- (a) Consideration of a Response to the Local Plan Consultation (11 December 2017)

13. Appointment of New Parish Clerk

- (a) Signing & Exchange of Employment Contract by the Chair & New Parish Clerk

14. Questions to the Chair

15. Matters for Future Consideration

- (a) Review, Approval & Adoption of the Council's Internal Control Statement 2017/18

16. Dates of the Next Meetings

(a) 11 January 2018

(b) 8 February 2018 (Urgent Items Only)

(c) 8 March 2018

Simon Ashton, Parish Clerk

clerk.littlewoldingfieldpc@hotmail.co.uk

21 November 2017