

Little Waldingfield Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Thursday 8 March 2018 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 8 February 2018**
4. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
5. **Consideration of Planning Applications & Decision Notices**
 - (a) BDC DC/18/00781: Application Received (Comments Due 20 March 2018)
Ireland's Meadow, Holbrook Hall Park, Little Waldingfield, CO10 0TH
Full planning application. Erection of one detached dwelling.
 - (b) BDC DC/18/00407: Permission Granted (22 February 2018)
The Priory, Church Road, Little Waldingfield, Sudbury Suffolk CO10 0SW
Removal of damaged limbs and reduce the crown by 1.5m.
6. **Neighbourhood Plan**
 - (a) Consideration of the Post Neighbourhood Plan Questionnaire Collection Update
 - (b) Review of Current NP Funding & Expenditure Status 2017/18 & 2018/19 Update
 - (c) Consideration of the Work of the Neighbourhood Plan Steering Group Update
7. **Finance**
 - (a) Review of (i) Cashbook (ii) Income (iii) Expenditure & Budget to End of January 2018
 - (b) Approval of Bank Reconciliation to End of January 2018 by Non-Cheque Signatories
 - (c) Review of Payments & Authorisation of Cheques by Cheque Signatories
 - (d) Review of Implementation of Internal & External Audit Recommendations 2016/17
 - (e) Confirmation of the Booking of the Internal Audit by Heelis & Lodge in April 2018
 - (f) Review & Approval of the Parish's Asset Register 2017/18 Prior to Internal Audit
 - (g) Approval of Council's Proposed External Audit 2017/18 Reporting Exemption Status

8. Governance

- (a) Consideration of Council's GDPR Working Group's Conclusions & Recommendations
- (b) Consideration of Public's Feedback Following the Upgrade to the Village's Web Site
- (c) Consideration of the Web Site Availability of Agenda Supporting Documentation
- (d) Consideration of the Inclusion of LWPC Meeting Minutes in the Box River News
- (e) Review of Completion of LWPC Member Register of Interests Forms Current Status
- (f) Consideration of Agenda Items, Invited Speakers & Reports at APM on 12 April 2018

9. Highways

- (a) Consideration of Haymarket Traffic Calming Measures SCC Highways Work Update
- (b) Consideration of the Progress of Various Footpath Issues in the Village Update

10. Annual Litter Pick on 24 March 2018

- (a) Review of the Arrangements for the Delivery of Materials & Collection of Rubbish
- (b) Review & Approval of the Parish Council's Annual Litter Pick Risk Assessment

11. Questions to the Chair

- (a) Consideration of the Chair's Village Pub Development Contact Update

12. Matters for Future Consideration

13. Dates of the Next Meetings

- (a) 12 April 2018 (Urgent Items Only & Documents Received by 4 April 2018 & APM)
- (b) 10 May 2018 (AGM Agenda Items & Documents Received by 2 May 2018)
- (c) 14 June 2018 (Urgent Items Only)

Simon Ashton, Parish Clerk
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1 March 2018