

Little Waldingfield Parish Council

NOTICE OF MEETING

Members are duly summoned to attend the next meeting of the Council to be held on Thursday 8 February 2018 at the Parish Room at 7.30pm at which time members of the public are cordially invited to attend

AGENDA

1. **Apologies and Approval of Absences**
2. **Declarations of Pecuniary or Non-Pecuniary Interests by Members**
3. **Approval of Minutes of the Previous Meeting on 11 January 2018**
4. **Presentation of Brandeston Hall Soper Project Report by Project Members**
5. **Contributions by Members of the Public**

Members of the public are invited to comment on any agenda item or any other matter concerning them and/or the parish with further comment during the remainder of the meeting only being allowed at the Chair's discretion.
6. **Consideration of Planning Applications & Decision Notices**
 - (a) BDC DC/18/00281: Application Received (Comments Due 13 February 2018)
Former Piggery, High Street Farm, Church Road, Little Waldingfield, CO10 0SS
Prior Approval under Schedule 2, Part 3, Class Q (a) and (b) of the Town and Country Planning (General Permitted Development) (England) Order 2015 for Conversion of Agricultural Building to a Dwellinghouse Use, Class C3, Operational Development.
 - (b) BDC DC/18/00407: Application Received (Comments Due 20 February 2018)
The Priory, Church Road, Little Waldingfield, CO10 0SW
Tree Conservation Order. Removal of limbs and reduce the crown by 1.5m.
7. **Neighbourhood Plan**
 - (a) Consideration of a Post Neighbourhood Plan Questionnaire Collection Update
 - (b) Consideration of the Availability of Access to Ordnance Survey Mapping Resources
 - (c) Consideration of the Work of the Neighbourhood Plan Steering Group Update
8. **Finance**
 - (a) Review of Payments & Authorisation of Cheques by Cheque Signatories
9. **Governance**
 - (a) Consideration of Parish Council's GDPR Working Group, Membership & Objectives

10. Date of Litter Pick for Consideration

11. Correspondence Received

- (a) Agree Action Required: Receipt of January 2018 Meeting Enquiries (18 January 2018)
- (b) Agree Action Required: Receipt of JLP Consultation Complaint (25 January 2018)

12. Questions to the Chair

13. Matters for Future Consideration

- (a) Review of (i) Cashbook (ii) Income (iii) Expenditure & Budget to End of January 2018
- (b) Approval of Bank Reconciliation to End of January 2018 by Non-Cheque Signatories
- (c) Review of Implementation of Internal & External Audit Recommendations 2016/17
- (d) Confirmation of the Booking of the Internal Audit by Heelis & Lodge in April 2018
- (e) Review & Approval of the Parish's Asset Register 2017/18 Prior to Internal Audit
- (f) Approval of Council's Proposed External Audit 2017/18 Reporting Exemption Status
- (g) Consideration of Council's GDPR Working Group's Conclusions & Recommendations
- (h) Consideration of Public's Feedback Following the Upgrade to the Village's Web Site
- (i) Consideration of the Web Site Availability of Agenda Supporting Documentation
- (j) Consideration of Agenda Items, Invited Speakers & Reports at Annual Parish Meeting
- (k) Consideration of Haymarket Traffic Calming Measures SCC Highways Work Update
- (l) Consideration of the Progress of Various Footpath Issues in the Village Update

14. Dates of the Next Meetings

- (a) 8 March 2018 (Agenda Items & Documents Received by 28 February 2018)
- (b) 12 April 2018 (Urgent Items Only or Cancellation & Annual Parish Meeting)
- (c) 10 May 2018 (Annual General Meeting)

Simon Ashton, Parish Clerk
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1 February 2018