

Associated Papers LWPC Meeting on 18th July 2017

Agenda Item 2 Councillor Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

Agenda Item 5 Routine Correspondence

No correspondence other than that listed in this pack has been received since the last meeting. If there is an email that I have circulated which is not included on the agenda and you consider it should be discussed, please raise the item at this point.

Agenda Item 6 Clerk's Report

Minute	Action	Complete
17/064	SALC notified of Chairman	✓
17/067	Website updated on change of Vice Chairman.	✓
17/068	Minutes circulated to councillors, placed on website and sent to BRN.	✓
17/069	Representatives notified to organisations and updated on website.	✓
17/070	Heelis & Lodge notified of appointment.	✓
17/074	No grant option currently available from Colin Spence after the grant for the SID's.	✓
17/075 f	Payments made to suppliers.	✓
17/075 e	Annual Return sent to BDO.	✓
17/075 h	Bench added to asset register.	✓
17/084	Advert placed in BRN.	✓
	Speed Watch	
	In the surveys conducted in May and June 88 motorists caught speeding of which the SNT took action on 83 offenders.	
	Clerk Hours	
	As at 2nd July 2017 - 70 hours worked / 52 hours paid.	

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Agenda Item 7a Responsible Finance Officer (RFO) Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
10/04/17	Interest			0.11	0.00
09/05/17	Interest			0.10	0.00
11/05/17	HMRC VAT Repayment			806.92	0.00
05/07/17	ICO - Data Protection Registraion	490	LA 2011 ss 1 to 8	0.00	35.00

Reconciliation

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Treasurers Account	28/04/17	£14,056.53	£13,438.24	£618.29	£0.00	£0.00
Business Instant	18/05/17	£2,520.05	£2,520.05	£0.00	£0.00	£0.00
Cash	12/07/17	£0.00	£0.00			£0.00
		£16,576.58	£15,958.29	£618.29	£0.00	

Statement of Accounts vs Budget

	Budget	Actual	Reserves	Budget	Actual
Assets Brought Forward		£11,885.14			
<u>Income</u>			<u>Expenditure</u>		
Precept	£8,250.00	£4,125.00	Clerks Salary	£2,353.00	£544.29
Bank Interest	£2.00	£0.21	Admin	£1,000.00	£39.00
Grants	£412.00	£0.00	Insurance	£270.00	£0.00
Donation	£0.00	£0.00	Audit Inspections	£75.00	£66.00
Other	£0.00	£0.00	Annual Subscriptions	£285.00	£209.69
VAT Repayment	£0.00	£806.92	Donations	£50.00	£0.00
			Dog & Litter Bins	£410.00	£0.00
			Grass Cutting	£1,150.00	£0.00
			Maintenance	£100.00	£0.00
			Closed Churchyard	£950.00	£0.00
			Clive Memorial	£2,474.99	£0.00
			Speed Watch	£100.00	£0.00
			Community Led Plan	£200.00	£0.00
			Street Lighting	£250.00	£0.00
			Other	£500.00	£0.00
			VAT Paid	£0.00	£0.00
Total	£8,664.00	£4,932.13	Total	£2,474.99	£7,693.00
			Assets Carried Forward		£15,958.29
Total		£16,817.27	Total		£16,817.27

Agenda Item 8b Status of planning applications

Application Reference	Address	Planning Details	LWPC Minute	Parish Council Comments	Babergh DC Comments
B/16/01578	The Cottage, Church Road	Application under Section 73 of the Town and Country Planning Act (1990): Erection of 2 no. two storey dwellings and detached garage building for plot 2 (following demolition of existing dwelling and garage). Alterations to front boundary wall to create 2 no. new vehicular access and stopping up of existing vehicular access without compliance with condition 13 of B/12/01469/FUL to allow erection (and retention) of 1200mm high replacement front boundary wall.	17/005a 17/053d	Objected Supported	
B/17/00170	1 Priory Cottages, Church Road	Erection of attached single garage (amended scheme to application B/16/01687/FHA)	17/038b	Objected	Approved 31/03/2017
B/17/00370	Wood Hall, Haymarket	Application for Listed Building Consent- Removal of storm damaged remains and re-use of materials for erection of 1no dwelling (amended scheme to that approved under B/13/01311/LBC)	17/053a	Supported	Approved 09/06/2017
B/17/00369	Wood Hall, Haymarket	Erection of 1 no. dwelling(revised scheme to that approved under B/13/01310 due to storm damage)	17/053b	Supported	Approved 09/06/2017
B/17/00905	Tinkers Cottage, The Street	Erection of single-storey extension (following removal of shed) and installation of french doors to rear.	17/053c	No comment	Approved 14/05/2017
B/17/00411	Boston Cottage, Church Road	Erection of single-storey rear extension and loft conversion, including installation of rear dormer window.	17/061a	Objected	Approved 20/06/2017

Agenda Item 9f Little Waldingfield Neighbourhood Plan

There are two documents attached for your review which require your approval:

- Steering Group's Terms of Reference
- Babergh's Memorandum of Understanding.

Agenda Item 10 Babergh's Warding arrangements

As per email circulated to you on the 13th June 2017, there is a consultation on the proposals for the revised number of Babergh councillors and the warding arrangements.

Agenda Item 11 Closed Churchyard

Phil Scott will be repairing the churchyard wall on Saturday 22nd July 2017 and receiving payment direct from the owner of the vehicle which caused the damage. I withdrew the insurance claim on this issue.

I have placed the order with Sudbury Tree Services for the works to the trees as follows:

"As per your estimate dated the 11th May 2016, can you please proceed at the appropriate time with the works below

- i. Tree 1 - reduce crown by 25% - £700 - Please invoice Little Waldingfield Parish Council*
- ii. Tree 2 - pollard the tree - £500 - Please invoice Little Waldingfield Parochial Church Council*
- iii. Tree 3 - reduce crown by 25% - £600 - Please invoice Little Waldingfield Parish Council.*

If you can send both invoices to my address I will ensure that payment is made by both LWPC and LW PCC."

With regard to insuring the churchyard wall against damage, I circulated the following quotation from your insurers:

“... the quotation for the brick wall, the annual premium per £1000 insured would be £7.47 (including ipt and commission). I could potentially look at reducing the premium slightly if the Council decided to accept a higher excess than the standard £100.”

The total value of the wall needs to be insured under this policy, just as you would do for your property. The premium would be reduced by the following if the following excesses were agreed:

- £1,000 20%
- £2,500 30%
- £5,000 45%.

So, for example, the cost of insuring the wall valued at £100,000 with a £2,500 excess would be £522.90 per annum.

Agenda Item 12 Speed Indicator Devices (SID)

SCC has now agreed to the wording of the legal agreement proposed by your insurers which now needs to be completed by LWPC (Attached). With £10,000 being provided via Colin Spence's Highway budget, 3 SID devices, padlocks and a tablet for capturing data are being purchased by GWPC for the scheme. The ETA of the SID's is 7 weeks from the 12th July 2017.

Agenda Item 13 Standing Orders and Financial Regulations

There have not been any recommendations made for updates to your standing orders and financial regulations since you last reviewed and amended them in July 2016. You will remember that these documents were developed by amending templates issued by the National Association of Local Councils. Are there any issues that councillors have about these documents?

Agenda Item 15 Defibrillator VETS scheme

Following the last meeting Community Heartbeat Trust sent Cllr Braybrook an explanation of how the scheme operates and the nearest scheme in Pebmarsh, Essex as a reference.