

LITTLE WALDINGFIELD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
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AGENDA FOR MEETING TO BE HELD ON THURSDAY 26th JANUARY 2017 AT 7.30pm

1. Apologies for absence
2. Receive **declarations of interests** and **requests for dispensation** from Councillors
3. **Agree minutes** of Parish Council meeting held on 3rd January 2017
4. County and District Councillor reports and **public forum**
5. Agree any action required on the **Routine Correspondence received and emails circulated** to councillors since the last scheduled meeting of the council
6. Agree any action required after reviewing the **Clerk's Report**
7. Consider the progression of the **Neighbourhood Plan (NP)** and:
 - a. define the **geographical scope** of the NP area
 - b. define the **name and the constitution of the Steering Group** to produce the NP
 - c. apply to BDC for the **NP area to be designated**
 - d. confirm the **procurement process** for goods / services required by the Steering Group
 - e. consider any actions required after **discussions with Lavenham Parish Council** on their process to create a NP.
8. Finance
 - a. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Review Expenditure Budget and the levels of Reserves required and set the **LWPC Precept** for 2017 / 2018
 - c. Consider renewal of **footpath and closed churchyard cutting contract** with D Gotts for 2017
 - d. Consider cost for 2 councillors to attend **Suffolk Preservation Society training**.
9. Planning
 - a. Consider any planning application received since the agenda was posted
 - b. **Status of planning applications** and appeals previously reviewed by LWPC.
10. Consider the **Closed Churchyard matters** relating to the trees and wall repair
11. Update on the proposed **Speed Indicator Device Scheme**
12. Consider any issues raised on **Highways and Footpaths**
13. Consider response to the **Suffolk Minerals & Waste Local Plan Issues & Options** consultation
14. Consider response to Babergh's request for a **list of street names** for future use in parish
15. Review **LWPC's Risk Management Register as at January 2017**
16. Review the **effectiveness of LWPC's Internal Audit and Internal Control processes**
17. Consider date for parish **Litter Pick**
18. Consider print option required for **Welcome Card**
19. Questions to the Chair
20. Consider plan of action regarding **Clerk resignation from the 31st December 2017**
21. Next scheduled meeting will be held on **Tuesday 21st March 2017** starting at 7.30pm.