

# LITTLE WALDINGFIELD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH  
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## AGENDA FOR THE MEETING TO BE HELD ON 19<sup>th</sup> JANUARY 2016 AT 7.30pm

1. Apologies for absence
2. Receive **declarations of interests** and **requests for dispensation** from Councillors
3. **Agree minutes** of Parish Council meeting held on 21<sup>st</sup> December 2015
4. County and District Councillor reports and **public forum**.
5. Agree any action required on the **Routine Correspondence received and emails circulated** to councillors since the last scheduled meeting of the council
6. Agree any action required after reviewing the **Clerk's Report**
7. Finance
  - a. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
  - b. Review Expenditure Budget and the levels of Reserves required and set the **LWPC Precept** for 2016 / 2017
  - c. Consider awarding D Gotts with the **Churchyard cutting contract** for 2016 at £100 per cut.
  - d. Consider whether LWPC should join the **Sector Led Body for audit procurement**
8. Planning
  - a. Consider any planning application received since the agenda was posted
  - b. **Status of planning applications** and appeals previously reviewed by LWPC
  - c. Consider options raised at meeting with Babergh District Council on the ways in which LWPC can further engage with the planning process.
9. Consider any issues raised on **Highways and Footpaths**
10. Consider any issues raised with **LWPC Assets** including requirements for extra dog bins
11. Review the **Effectiveness of Internal Controls and Internal Audit processes**
12. Consider if any changes are required to **LWPC's Standing Orders and Financial Regulations**
13. Consider draft **Charitable Giving policy** for adoption by LWPC
14. Update on the **Welcome to Little Waldingfield card**
15. Update on **Councillor Vacancy**
16. **Consider litter pick date for 2016**
17. **Questions to the Chair**
18. Next scheduled meeting will be held on **Tuesday 15<sup>th</sup> March 2016** starting at 7.30pm.