

<b>Associated Papers LWPC Meeting 4<sup>th</sup> August 2015</b>
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**Agenda Item 2      Councillor Dispensation**

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation **you need to write to the Clerk ahead of the meeting** stating your reasons on why you should be given a dispensation.

**Agenda Item 5      Routine Correspondence**

No correspondence received since last meeting.

**Agenda Item 6      Clerk's Report**

Minute	Action	Complete ✓
15/031	LW now registered ZA124645 with ICO for Data Protection.	✓
15/038	Minutes circulated to councillors and placed on website.	✓
15/039	Proposed meeting with Playing Field Committee declined by councillors.	✓
15/042 a	Payments made to suppliers.	✓
15/044	Nomination of Swan Inn now being accessed and outcome should be known by 26th August 2015.	
15/046	Risk Registers updated in line with comments	✓
15/047	Model Publication Scheme updated on website.	✓
15/050	Cllr Tim Sheppard Register of Interests now with Babergh and on LW website.	✓
	<b>Clerk Hours</b>	
	As at 5th July 2015 - 95.25 hours worked / 56 hours paid.	

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**Agenda Item 7a Responsible Finance Officer (RFO) Report**

**Receipts & Payments**

Date	Details	Ref	Power	Receipts	Payments
17/07/15	ICO - Data Protection registration	D/Dr	LA 2011 ss 1 to 8	0.00	35.00
04/08/15	SALC - Councillor Training	433	LA 2011 ss 1 to 8	0.00	30.00
04/08/15	D Gotts - Grass Cutting June	434	LA 2011 ss 1 to 8	0.00	100.00
04/08/15	BDC - Election Costs	435	LA 2011 ss 1 to 8	0.00	87.50

**Reconciliation**

Account	Statement Date	Statement Balance	Actual Balance	Unpresented Cheques	Credits not shown	Difference
Treasurers Account	30/06/15	£8,223.61	£7,198.54	£1,025.07	£0.00	£0.00
Business Instant	20/05/15	£2,517.54	£2,517.54	£0.00	£0.00	£0.00
Cash	28/07/15	£0.00	£0.00			£0.00
		£10,741.15	£9,716.08	£1,025.07	£0.00	

**Statement of Accounts vs Budget**

	Budget	Actual	Reserves	Budget	Actual
Assets Brought Forward		£7,929.71			
<b>Income</b>			<b>Expenditure</b>		
Precept	£6,691.00	£3,345.50	Clerks Salary	£2,811.00	£533.57
Bank Interest	£0.00	£0.22	Admin	£810.00	£216.80
Grants	£0.00	£0.00	Insurance	£280.00	£0.00
Donation	£0.00	£0.00	Audit Inspections	£100.00	£66.00
Other	£0.00	£152.17	Annual Subscriptions	£210.00	£192.00
VAT Repayment	£0.00	£501.85	Donations	£50.00	£0.00
			Dog & Litter Bins	£250.00	£0.00
			Grass Cutting	£700.00	£600.00
			Maintenance	£0.00	£0.00
			Closed Churchyard	£950.00	£0.00
			Clive Memorial	£3,400.00	£600.00
			Speed Watch	£250.00	£0.00
			Legal Fees	£0.00	£0.00
			Street Lighting	£280.00	£0.00
			VAT Paid	£0.00	£5.00
<b>Total</b>	<b>£6,691.00</b>	<b>£3,999.74</b>	<b>Total</b>	<b>£3,400.00</b>	<b>£6,691.00</b>
					<b>£2,213.37</b>
			Assets Carried Forward		£9,716.08
<b>Total</b>		<b>£11,929.45</b>	<b>Total</b>		<b>£11,929.45</b>

**Agenda Item 8d Status of planning applications**

Application Reference	Address	Planning Details	LWPC Minute	Parish Council Comments	Babergh DC Comments
B/14/00369	Brookwood Manor Residential Care Home, Holbrook Hall Park	Replace existing leaded windows with UPVC windows, as amended by updated drawings numbered 3138/30C to 33C; 40C to 43C and 50C to 53C received on 7th October 2014 and a Justification Statement.			Permission Granted 07/07/2015
B/15/00257	Surprise Cottage, Church Road	Application for a Certificate of Lawfulness for a proposed Use or Development - Erection of 1 No single storey outbuilding. Alteration to existing vehicular access.		Will be decided by BDC Legal Department so no consultation on application.	