

LITTLE WALDINGFIELD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email: clerk.littlewaldingfieldpc@hotmail.co.uk

AGENDA FOR THE ANNUAL MEETING TO BE HELD ON 19th MAY 2015 AT 7.30pm

1. Election of Chairman and to receive Declaration of Acceptance of Office
2. Apologies for absence
3. Confirmation of **Declaration of Office from Councillors** and set deadline for those not received
4. Election of Vice Chairman
5. Receive **declarations of interests** and request for dispensation from Councillors
6. Consider adoption of the **General Power of Competence**
7. **Agree minutes** of Parish Council meeting held on 31st March 2015
8. To **appoint a representative** to the:
 - a. Playing field Committee
 - b. Suffolk Association of Local Councils (SALC)
9. To consider the appointment of **Heelis & Lodge as the Internal Auditor to Little Waldingfield Parish Council (LWPC) for 2015 / 2016**
10. To consider payment of **annual subscriptions** to SALC and Community Action Suffolk
11. County and District Councillor reports, community police report and **public forum**.
12. Agree any action required on the **Routine Correspondence received and emails circulated** to councillors since the last scheduled meeting of the council
13. Agree any action required after reviewing the **Clerk's Report**
14. Finance
 - a. To consider the **Internal Auditor's Report** for the year ended 31st March 2015
 - b. To approve **Receipts and Payments Account** for the year ending 31st March 2015
 - c. To approve Sections 1 and 2 of **Annual Return** for the year ending 31st March 2015
 - d. From the **RFO Report** authorise payments made / to be made and note income received since the last meeting, review Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - e. Consider a donation from the Clive Memorial fund for the Church lighting.
15. Planning
 - a. Note Planning Application B/15/00354/TCA Bramley Cottage, The Street - Reduce 1 No. Copper Beech by 25-30% & thin, crown and sides of 1 No. Yew tree by 1m
 - b. Note Planning Application B/15/00442/TCA Land Adjacent Heathfield House, The Street - Remove various small Ash trees, Field maples and fruit trees
 - c. Consider **Planning Application B/15/00434/FUL Irelands Meadow, Holbrook Hall Park** - Erection of single-storey eco house and associated change of use of land from agricultural to residential
 - d. Consider any planning applications received since the agenda was posted
 - e. **Status of planning applications** previously reviewed by Parish Council.
16. To consider in relation to the Playing Field Committee (PFC):
 - a. the new PFC constitution
 - b. the ways in which LWPC can support the PFC in registering the playing field with the Land Registry
 - c. support that can be offered towards new play equipment
 - d. support towards the Fete.
17. Review schedule for co-option of a councillor to LWPC
18. Consider **Data Protection registration** for LWPC
19. Consider Councillor's requiring SALC's **Councillor Briefing training** in June

LITTLE WALDINGFIELD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email: clerk.littlewaldingfieldpc@hotmail.co.uk

20. Review the effectiveness of anti dog fouling measures
21. Questions to the Chair
22. Next scheduled meeting will be held on **Tuesday 30th June 2015** starting at 7.30pm.